



Self-Service Tools: Good for the planet. Good for you.

# Go Paperless

With our self-service tools, it's easier than ever to work with us online and use less paper. Reducing paper is better for the environment and better for your bottom line!

## Top 10 ways to save paper by using self-service tools:

1. Have your Link Password Owner turn off delivery of mailed letters with Paperless Delivery Options<sup>1</sup> and view the letters in Document Vault instead.
2. Submit claims through an electronic data interchange (EDI) clearinghouse or the Claim Submission tool on Link (for professional and NDC claims only).
3. Upload corrected claims or information for pended claims to claimsLink.
4. Request a claim reconsideration in claimsLink.
5. Appeal a claim in claimsLink.
6. Request prior authorization or notification with the Prior Authorization and Notification tool on Link or the 278 EDI transactions.
7. Upload medical records to Link for a claim or prior authorization request.
8. View and download a PDF remittance advice or autopost with EDI 835 files and receive direct funds transfer with enrollment in Electronic Payments & Statements (EPS).
9. Update your demographic information and complete your quarterly attestation using My Practice Profile on Link.<sup>2</sup>
10. Use PreCheck MyScript to send a prescription to a member's pharmacy.

## Learn More

Find out more about each of our Link self-service tools by going to [UHCprovider.com/link](https://UHCprovider.com/link) and clicking on the tool name in the left column. To access the tools, sign in to Link by clicking on the Link button in the top right corner.

### Link and EDI: Self service for care providers



<sup>1</sup> At this time, only Link [Password Owners](#) can turn off mailed delivery of letters using the Paperless Delivery Options tool.

<sup>2</sup> My Practice Profile is currently only available to certain individual care providers and practices. We're working to make it more widely available. Delegated providers who submit UnitedHealthcare Community Plan of Michigan demographic updates through a separate process should not use My Practice Profile to update demographic information. Instead, please continue to submit those updates using your existing process.

Insurance coverage provided by or through UnitedHealthcare Insurance Company, All Savers Insurance Company, Oxford Health Insurance, Inc. or their affiliates. Health Plan coverage provided by UnitedHealthcare of Arizona, Inc., UHC of California DBA UnitedHealthcare of California, UnitedHealthcare Benefits Plan of California, UnitedHealthcare of Colorado, Inc., UnitedHealthcare of Oklahoma, Inc., UnitedHealthcare of Oregon, Inc., UnitedHealthcare of Texas, LLC, UnitedHealthcare Benefits of Texas, Inc., UnitedHealthcare of Utah, Inc. and UnitedHealthcare of Washington, Inc., Oxford Health Plans (NJ), Inc. and Oxford Health Plans (CT), Inc. or other affiliates. Administrative services provided by United HealthCare Services, Inc., OptumRx, OptumHealth Care