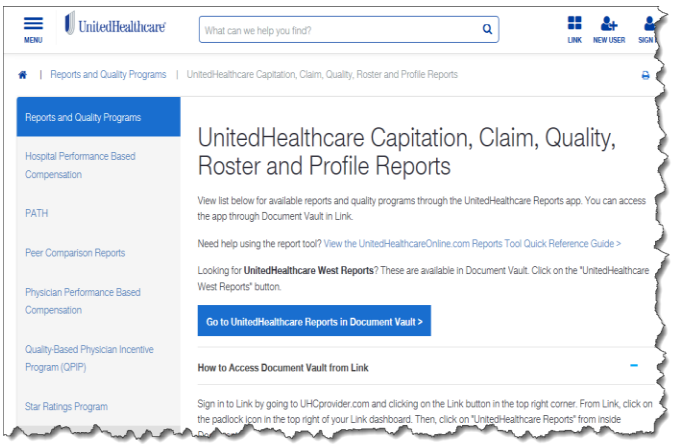
Link

Tools & Resources
Capitation Tools
QUICK REFERENCE

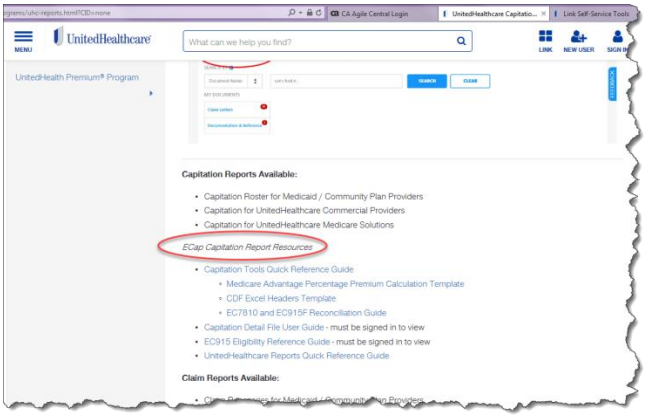
The capitation tools included on the Quick Reference Guide are: (1) “Medicare Advantage Premium Calculation Template”, (2) “CDF Excel Headers”, and (3) “EC915 and EC7810 Reconciliation”.

To Access Reference Documents

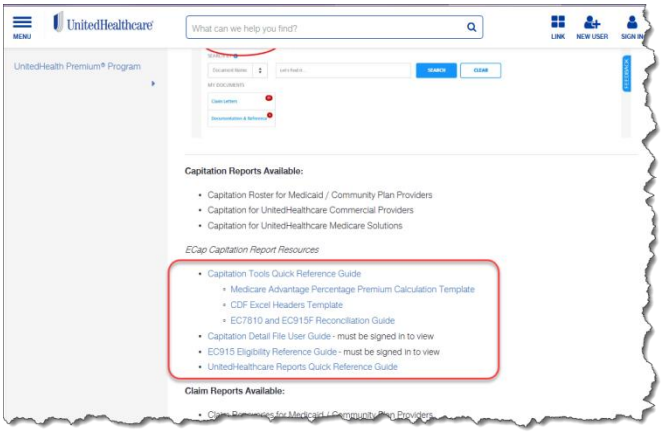
1. Go to: **UHCprovider.com/UHCreports**



2. Scroll down to ECap Capitation Report Resources



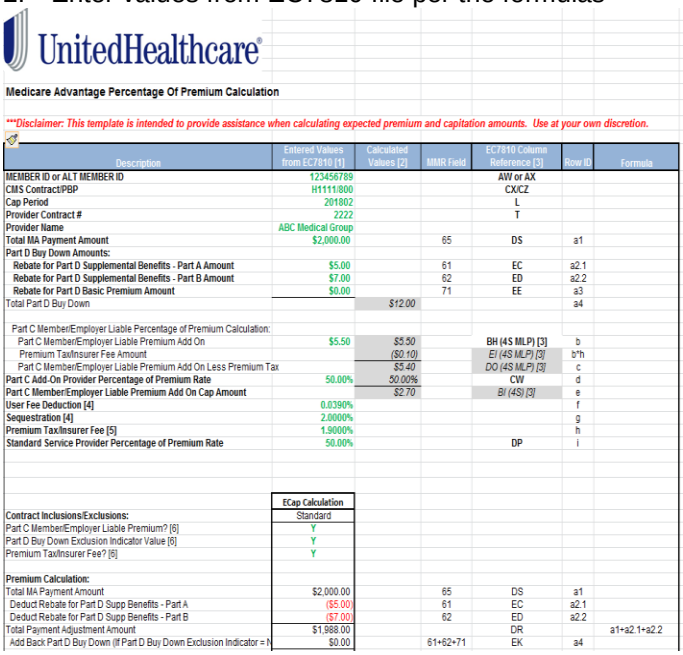
3. Select desired reference document



Tools included in the Quick Reference Guide:

Medicare Advantage Premium Calculation Template

1. Go to: **Medicare Advantage Premium Calculation Template**
2. Enter values from EC7810 file per the formulas



UnitedHealthcare

Medicare Advantage Percentage Of Premium Calculation

****Disclaimer: This template is intended to provide assistance when calculating expected premium and capitation amounts. Use at your own discretion.*

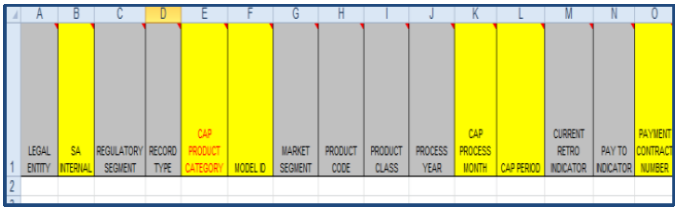
Description	Entered Values from EC7810 [1]	Calculated Values [2]	MMR Field	EC7810 Column Reference [3]	Row ID	Formula
MEMBER ID or ALT MEMBER ID	123456789			AW or AX		
CMS Contract/PBP	H1111/800			CX/CZ		
Cap Period	201802			L		
Provider Contract #	2222			T		
Provider Name	ABC Medical Group					
Total MA Payment Amount	$2,000.00		65	DS	a1	
Part D Buy Down Amounts:						
Rebate for Part D Supplemental Benefits - Part A Amount	$5.00		61	EC	a2.1	
Rebate for Part D Supplemental Benefits - Part B Amount	$7.00		62	ED	a2.2	
Rebate for Part D Basic Premium Amount	$0.00		71	EE	a3	
Total Part D Buy Down		$12.00			a4	
Part C Member/Employer Liable Percentage of Premium Calculation:						
Part C Member/Employer Liable Premium Add On	$5.50	$5.50		BH (4S MLP) [3]	b	
Premium Tax/Insurer Fee Amount		($0.10)		EI (4S MLP) [3]	b*h	
Part C Member/Employer Liable Premium Add On Less Premium Tax		$5.40		DO (4S MLP) [3]	c	
Part C Add-On Provider Percentage of Premium Rate	50.00%	50.00%		CW	d	
Part C Member/Employer Liable Premium Add On Cap Amount		$2.70		BI (4S) [3]	e	
User Fee Deduction [4]	0.0390%				f	
Sequestration [4]	2.0000%				g	
Premium Tax/Insurer Fee [5]	1.9000%				h	
Standard Service Provider Percentage of Premium Rate	50.00%			DP	i	

	ECap Calculation
Contract Inclusions/Exclusions:	Standard
Part C Member/Employer Liable Premium? [6]	Y
Part D Buy Down Exclusion Indicator Value [6]	Y
Premium Tax/Insurer Fee? [6]	Y

Premium Calculation:						
Total MA Payment Amount	$2,000.00		65	DS	a1	
Deduct Rebate for Part D Supp Benefits - Part A	($5.00)		61	EC	a2.1	
Deduct Rebate for Part D Supp Benefits - Part B	($7.00)		62	ED	a2.2	
Total Payment Adjustment Amount	$1,988.00			DR		a1+a2.1+a2.2
Add Back Part D Buy Down (If Part D Buy Down Exclusion Indicator = N	$0.00		61+62+71	EK	a4	

CDF Excel Headers

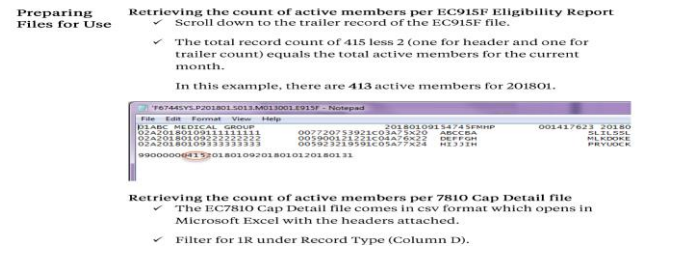
1. Go to: **CDF Excel Headers**
2. Attach the headers to the EC7810 data



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	LEGAL ENTITY	SA INTERNAL	REGULATORY SEGMENT	RECORD TYPE	CAP PRODUCT CATEGORY	MODEL ID	MARKET SEGMENT	PRODUCT CODE	PRODUCT CLASS	PROCESS YEAR	CAP PROCESS MONTH	CAP PERIOD	CURRENT RETRO INDICATOR	PAY TO INDICATOR	PAYMENT CONTRACT NUMBER
2															

EC915 and EC7810 Reconciliation

1. Go to: **EC915 and EC7810 Reconciliation**
2. Compare the membership counts per EC915F and EC7810 per attached instructions



Preparing Files for Use

Retrieving the count of active members per EC915F Eligibility Report

- ✓ Scroll down to the trailer record of the EC915F file.
- ✓ The total record count of 415 less 2 (one for header and one for trailer count) equals the total active members for the current month.

In this example, there are **413** active members for 201801.

Retrieving the count of active members per 7810 Cap Detail file

- ✓ The EC7810 Cap Detail file comes in csv format which opens in Microsoft Excel with the headers attached.
- ✓ Filter for 1R under Record Type (Column D).

Additional Help Resources are available at UHCprovider.com/Link

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